



Ohio Media School, Illinois Media School,
Colorado Media School, and Miami Media School

Colorado Campus

The Jeanne Clery Act

Annual Safety & Security Report 2024

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Contact Us:

Colorado Media School
4380 S Syracuse
Denver, CO 80237
303-937-7070

Introduction and Purpose

The safety of students, associates and visitors is an important concern of **Colorado Media School**. We prepared this report to increase your awareness of a number of programs and provide information to protect your safety and well-being.

Colorado Media School prepares the Annual Security Report to comply with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act)*. Institutions participating in federal student financial aid must present to current and future students and employees certain crime statistics and policies in accordance with the *Clery Act*. The purpose of this report is to provide information relating to campus safety and security in an effort to aid future and current students and employees in making informed decisions regarding our institution. The School's Campus Director has primary responsibility for collecting and publishing crime statistics related to campus operations, and obtains statistics from the Local Police Department.

The Annual Security Report is published on annual basis by October 1st and contains three years of campus crime statistics and campus security policy statements in accordance with the Clery Act. The **Colorado Media School** administrators prepare this report which includes reported campus crime, arrest and referral statistics to local law enforcement agencies and designated campus officials.

The **Colorado Media School** does not provide residential dormitories or any other facilities for on campus student housing, so the information reported herein relates to the school's campus itself as well as the parking lot areas surrounding the school. Therefore, no crime statistics or policies pertaining to such are included in this report. Dissemination of the report includes email notifications to students, staff, and faculty providing the website address to the Annual Security Report. Potential students and employees are notified that they have access to the report on our web page at www.beonair.com. A printed copy of the report is also available upon request.

Campus Security

As a small institution, the School does not employ dedicated security personnel. However, all staff members are empowered to take action in case of natural disasters, medical emergencies, or criminal activity by immediately involving campus administration as well as the local police. The campus also maintains a closed-circuit TV (CCTV) system which monitors many parts of the campus and records activity that may help to prevent criminal activities, or apprehend the perpetrators using the video recordings maintained by the School. Staff members are also responsible for securing the campus after hours and also unlocking the campus facilities at the beginning of the day.

Campus Security Assistance

All staff members are instructed to assist in the prevention of and/or investigation of on campus crimes, and for immediately reporting these matters to the Campus Director and, where situations require immediate outside assistance, to summon local police and/or emergency services.

Crime Reporting Procedures

Reporting Crimes or Incidents On Campus

All students and staff members are encouraged to promptly contact and report on campus crimes to the Campus Director and to the Local City Police Department by dialing 911 from a cell phone, or 911 from any telephone within the campus. In any such reporting, students and staff are encouraged to furnish all pertinent information when reporting a crime or incident. Local police, working in conjunction with School staff, investigate incidents and prepare the required police reports. Such efforts include identification of responsible parties, violations of the School's Code of Conduct (as printed in the School Catalog), and encourage resolution and restitution of property as appropriate. Crimes or incidents occurring on campus may be reported to any staff member, including instructors, and administrative staff members. All crimes reported to campus officials are also included in the campus's crime statistics and are also reviewed for compliance with the timely warning policies listed below.

Local Law Enforcement Agency	Local Phone Number	Emergency Number
Local Police Department	(303) 987-7111	9-1-1

In addition, students, faculty and staff should report a crime to the following areas:

Education Director	Crystal Field	(303) 647-1237
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The **Colorado Media School** works cooperatively with local law enforcement agencies when necessary; however, there are no written memorandum of understanding agreements between the School and local law enforcement agencies to investigate alleged crimes. The **Colorado Media School** does, in good faith effort, contact local law enforcement agencies to obtain data on Clery Act crimes that occurred on or near the campus. Not all agencies respond to our requests for data. The **Colorado Media School** does not have a police or security department and no School employee or staff member possesses arrest authority.

Timely Warnings Policy Statement

The Campus Director collects, assembles and maintains the yearly crime statistics presented at the end of this Report, and is also charged with providing timely warnings to students and staff members with respect to criminal activity. While the School undertakes diligent efforts towards providing a safe and secure campus, occasional incidents may occur on campus or in the immediate vicinity of the campus which are considered potentially threatening (or the School learns of activity in the immediate area of the School from local law enforcement). When the school is made aware of such information, the Campus Director (or if the Campus Director is absent, the Campus Education Director or Coordinator) will make the campus aware of the situation by various means, including but not limited to making an announcement over the school's paging system, dispatching staff members to convey information in person to each class, or in some circumstances notifying campus stakeholders via cell phone or text. If any student or staff member knows of a crime or other serious incident, they should report the matter as soon as possible to the Campus Director or dialing 911 (or 911 from a campus telephone) so that a timely warning may be issued.

Emergency Response and Evacuation

Response and Evacuation Procedures

Upon confirmation to the Campus Director or senior administrative staff member present of an imminent threat to health or safety (tornado, individual carrying a firearm, hazardous material spill, etc.), that individual will provide an emergency notification immediately by notifying a Campus staff member who will directly address pending classes, or other means to provide immediate communication with those within the campus facility.

When notified via the paging system or other method, students and staff members will be given immediate instructions as to the action to be taken to ensure health and safety (e.g. directions on where to seek shelter inside the building, to evacuate the building, or to remain in place pending further instructions). Other emergency notification methods may include the posting of flyers and use of text messaging or cellular phone calls.

More specific Emergency Response and Evacuation instructions are contained in the School's Campus Emergency Plan, available in the Campus Director's office and in the Learning Resource Center. The Campus Emergency Plan is regularly updated to reflect best practices and new information.

Facilities Security and Access

The School's building is secured and locked at the conclusion of each day's classes and student activities. Where campus facilities require access via key card, if any, appropriate key cards will be provided to staff and students. All students must leave campus at the conclusion of the day's activities. When closed, the campus is protected

by wired and wireless motion and glass break sensors, door and window triggers, and monitoring via the School's CCTV system. Students are not permitted on campus unless staff members are also present. Other than prospective students visiting campus, only students and staff members are permitted to be on campus. Neither students nor staff members may have family or friends accompany them without first receiving approval from the Campus Director.

Basic Crime Prevention Steps

Crime prevention is the responsibility of all students and staff members. Taking the time to think about vulnerabilities will allow us to take simple steps to reduce the risk of being the victim of a crime. Common sense steps can make a big difference:

- Keep your car locked, and do not leave valuables in plain sight within your car
- Mark valuable possessions (headphones, tablet computers, etc.) with identifying information such as your driver's license number
- Never leave your purse or other valuables unattended in a classroom, studio or the LRC
- Let a staff member know if you desire an escort to your car when leaving at night
- Report all crimes and suspicious activities to School authorities
- If you witness an immediate threat, call 911 immediately (or 911 from an on campus phone).

Substance Abuse Policy

The School maintains a Drug Free Policy which is distributed to all students and staff at time of employment or enrollment, and at least annually thereafter. The School prohibits the possession, use, manufacture or distribution of illegal substances (regardless of quantity) or drug paraphernalia of any kind. The use of alcohol while on campus is also strictly prohibited by this Policy. Students or staff who violate the Drug Free Policy are subject to disciplinary action, including dismissal from the School, and also face prosecution under local, state and federal laws. A copy of the School's Drug Free Policy is appended to this Report along with the School's crime statistics.

Substance Abuse Assistance

Any student or staff member seeking help with a substance abuse problem, or obtaining assistance for someone they know who has a substance abuse problem, can bring these concerns to the Campus Director (for employees) or the Student Services Coordinator (for students) to receive a timely referral. Additional resources are available in the Campus Student Services Binder.

Title IX Compliance -Sexual Misconduct & Dating Violence

"No person in the U.S. shall, on the basis of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance." Title IX of the Education Amendments of 1972, and 34 C.F.R. Part 106 (Title IX).

The School does not discriminate on the basis of sex in its educational programs, regardless of an individual's real or perceived sex, gender identity, and/or gender expression. Female, male, and gender non-conforming students, faculty, and staff are protected from any sex-based discrimination, harassment or violence.

The School's Title IX Coordinators manage the policies and procedures related to Title IX, ensure compliance with respect to Title IX, and investigate and respond to complaints of sex-based discrimination and/or crimes.

NATIONAL TITLE IX COORDINATOR

Corporate Campus Director, Janet Garcia

7955 NW 12th Street Suite 119, Doral, FL 33126, Email: jgarcia@beonair.com , (305) 728-1120

For the local campuses, complaints or concerns relating to sexual harassment or discrimination should be submitted to the National Title IX Coordinator, who provides information and assistance to students. The National Title IX Coordinator effectively collaborates with and informs the Local Title IX Coordinators immediately of the report relating to Title IX compliance. This process ensures a prompt and appropriate response to the concern.

The School makes consistent efforts to assure that campus is free of sexual misconduct (including sexual harassment and sexual assault/rape) and all forms of sexual intimidation, exploitation and dating violence including stalking and domestic violence.

The School's policies regarding sexual misconduct and dating violence are outlined below. Sexual misconduct will not be tolerated at the Ohio Media School, Illinois Media School, Colorado Media School, and Miami Media School and students, staff, and visitors should expect the School to be an environment free of sexual misconduct. Such misconduct is not only a violation of the School's policy, but also can be criminal conduct and discrimination under Title VII of the Federal Civil Rights Act of 1964 (as amended).

The following definitions apply to the identification and investigation of sexual misconduct:

- **Consent** – the voluntary, positive agreement between participants to engage in a specific sexual activity.
- **Dating Violence** – violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of this type of relationship is determined based on consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the people involved.
- **Domestic Violence** – a pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner. Domestic violence can be physical,

sexual, emotional, economic or psychological actions or threats that influence the other person. This includes behavior that intimidates, manipulates, humiliates, isolates, frightens, terrorizes, coerces, threatens, blames, hurts, injures, or wounds someone.

- ***Stalking*** – a pattern of repeated and unwanted attention, harassment, contact, or any other course of conduct directed at a specific person that would cause a reasonable person to feel fear for his/her safety or for the safety of those around them, or suffer substantial emotional distress.
- ***Sexual Assault/Rape*** – the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

- **Sexual Harassment** -unwanted sexual attention such as staring, leering, ogling, sexual teasing, jokes, gestures, inappropriate touching, pressures for a date or sex, forced sexual relations or suggestions that sex can be exchanged for academic achievement or promotion. While women are more commonly victims of sexual harassment, it can happen to both men and women.

Sexual harassment may occur when a person in a position of power, control or influence over the other person's academic career, grades, or job uses this authority and power to gain sexual advantages and threatens or punishes the victim for refusal to engage in certain activities. Sexual harassment may also occur between peers (such as student to student, or staff member to staff member) if similar conditions as noted above are present.

An individual who feels he or she is the victim of sexual misconduct should immediately report the incident to the Title IX Coordinator, Campus Director, or any other administrative staff member with whom the victim is comfortable. Formal charges may also be made directly to local law enforcement, and in either case, staff will assist in the investigation of the incident.

If any staff member or student observes or is made aware of an incidence of dating violence, domestic violence, sexual assault, or stalking occurring on campus, this matter should be immediately reported to the Campus Director. Individuals immediately witnessing such an incident and believing that immediate police intervention is needed should call 911 (911 from a campus phone).

Other safe intervention options for the observer include the following:

- Notify a School staff member immediately
- Be honest and direct in attempting to diffuse the situation – do not use violence
- Recruit the assistance of those nearby
- Keep oneself safely away from the incident

If you are sexually assaulted, it is extremely important that any physical evidence be preserved. The following are recommended steps:

- Find a safe place sufficiently away from the attacker and call 911 (or 911 from a campus phone) immediately! If possible, ask a trusted friend to stay with you until help arrives.
- As soon as possible, write down everything you can remember about the incident including the details of what happened and the physical description of the assailant. Take photos of any physical evidence, including any visible injuries.
- If the incident occurs on the School's campus, immediately dial 911 and seek staff member assistance.

Staff members will provide immediate assistance including contacting law enforcement on your behalf.

- You should immediately seek medical attention, even if you do not believe that you have been injured. It will still be important to test for sexually transmitted diseases and/or pregnancy. Hospitals should be asked to conduct a “rape exam,” and also to obtain a urine or blood sample if you believe that you may have been drugged.

Contact an agency for counseling and support, including:

- Battered Women 24 Hour Crisis Hotline: 513-381-5610
- National Sexual Assault Hotline: 800-656-4673
- National Domestic Violence Hotline: 800-799-7233

Institutional Protective Measures

The school will assist victims of sexual misconduct and dating violence to avoid potential contact with the perpetrators to the fullest extent possible, by reassigning staff members or altering student class sessions or schedules. The School will also assist in enforcing any On-Campus No Contact Order that is issued, prohibiting communication among involved parties (this includes contacts that are in person, via telephone, text message, social media, etc.).

Violence Against Women Reauthorization Act of 2013 (VAWA)

The Violence Against Women Reauthorization Act of 2013 (VAWA) amended the Clery Act and will require the **Colorado Media School** to compile statistics for additional crimes that are reported to the School or to local police agencies. These additional crimes include sexual assault, domestic violence, dating violence, and stalking.

Hate Crimes

A *Clery Act* hate crime is committed when the victim was intentionally targeted because of bias. Bias for the purpose of *Clery Act* hate crime reporting is *a preformed negative opinion or attitude toward a group*

Campus Crime Statistics

In compliance with Federal laws-Ohio Media School, Illinois Media School, Colorado Media School, and Miami Media School makes the following information available to all students, staff and applicants.

Reporting of Criminal Activities and Emergencies:

Any criminal activity or emergency on school property is to be reported immediately to the Campus Director, or any other staff member. School officials will immediately notify the appropriate local law enforcement officials or authority.

Campus Criminal Activity

Campus Security Authorities and/or local police agencies have received the following reports on criminal activities on campus within the last three (3) years:

COLORADO MEDIA SCHOOL Crime Statistics 2021 – 2023 Criminal Offenses & VAWA						
	On Campus			Public Property		
Offense	2021	2022	2023	2021	2022	2023
Murder & Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor	0	0	0	0	0	0
Vehicle Theft	0	3	0	0	0	1
Arson	0	0	0	0	0	0
Domestic Violence (VAWA)	0	0	0	0	0	1
Dating Violence (VAWA)	0	0	0	0	0	0
Stalking (VAWA)	0	0	0	0	0	0
Totals	0	0	0	0	0	0

Hate Crimes Arrests

COLORADO MEDIA SCHOOL Crime Statistics 2021 – 2023 Hate Crimes						
On Campus				Public Property		
Offense	2021	2022	2023	2021	2022	2023
Murder & Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor	0	0	0	0	0	0
Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Destruction,	0	0	0	0	0	0
Damage, Vandalism of Property	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0
Totals	0	0	0	0	0	0

Arrests & Disciplinary Actions

COLORADO MEDIA SCHOOL Crime Statistics 2021 – 2023 Criminal Offenses						
	On Campus			Public Property		
Offense	2021	2022	2023	2021	2022	2023
Liquor Law Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0
Totals	0	0	0	0	0	0
COLORADO MEDIA SCHOOL Crime Statistics 2021 – 2023 Disciplinary Actions						
	On Campus			Public Property		
	2021	2022	2023	2021	2022	2023
Liquor Law Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0
Totals	0	0	0	0	0	0

Unfounded Crimes

[screen int](#)

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

	Number		
	2021	2022	2023
a. Total unfounded crimes	0	3	1

Emergency Quick Reference Sheet

Situation	Action	Action
Blood and Bodily Fluids	Notify Administration	Secure area. Wash Hands.

Bomb Threat	Notify Administration/ If Administration is not available Call 911	If evacuation is ordered, avoid use of cellular phones, portable radios, pagers, etc. Do not turn off lights.
Child Abuse/Neglect	Notify Administration	Contact Children Services.
COVID 19	Notify Administration	Evacuate students in area. Notify Administration. Follow instructions from Campus Director.
Fire & Explosion	Call 911- Evacuate and Pull nearest fire alarm on way	Follow directional instructions in each room.
Hazardous Materials Emergency	Call 911	Evacuate students in area. Notify Administration. Follow MSDS instructions in room.
Hostage Situation	Call 911	Evacuate students in area if possible. Notify Administration.
Intruder/Unauthorized Visitor	Notify Administration	Direct/escort subject to office.
Lock-down Procedures	Notify Administration	Follow lockdown process.
Natural Gas Oder	Call 911 – Evacuate and Pull nearest fire alarm on the way out	Follow instructions to evacuate the building.
Suicide/Suicide Attempt	Call 911	Notify Administration.
Tornado/Severe Weather	If you spot funnel cloud notify administration	Proceed designated safety zones that are listed in each
Weapon	Notify Administration	Follow A.L.I.C.E. process.

Phone Numbers by Agency

Agency	Emergency Number
Denver Police Department Office	(720) 913-6037
Denver Fire Department	(720) 913-2400
Illuminating Company	1-800-589-3101
Dominion Gas	1-800-362-7557
Poison Control Center	1-800-222-1222 Nationwide
American Red Cross-Local	(303) 722-7474
County Board of Health	(303) 232-6301
Local Children and Family Services	(303) 504-1500

Any Emergency Call 9-1-1

Appendices

APPENDIX A : FEDERAL PENALTIES AND SANCTIONS FOR ILLEGAL POSSESSION OF A CONTROLLED SUBSTANCE

21 .U.S.C. 884(a)

1st conviction: Up to 1 year imprisonment and fined at least \$1,000.00, but not more than \$100,000.00 or both.

After 1 prior drug conviction: At least 15 days in prison, not to exceed 2 years and fined \$2,500.00, but not more than \$250,000.00 or both.

After 2 or more prior drug convictions: At least 90 days in prison, not to exceed 3 years and fined at least \$5,000.00, but not more than \$250,000.00 or both.

Special sentencing provisions for possession of crack cocaine; Mandatory at least 5 years years in prison, not to exceed 20 years and fined up to \$250,000.00 or both.

- A) 1st conviction and the amount of crack possessed exceeds 5 grams.
- B) 2nd conviction and the amount of crack possessed exceeds 3 grams
- C) 3rd or subsequent crack conviction and the amount of crack possessed exceeds 1 gram

22 .U.S.S. 853(a)(2) and 881(a)(7)

Forfeiture of personal and real property used to possess or to facilitate possessions of a controlled substance, that offense is punishable by more than 1 year imprisonment. (See special sentencing provisions re: crack).

21,U.S.C.881(a)(4)

Forfeiture of vehicles, boats, aircraft or any other conveyance used to transport or conceal a controlled substance.

21 .U.S.C.884a

Civil fine of up to \$10,000.00 (Pending adoption of final regulations).

21 .U.S.C.853a

Denial of Federal benefits such as student loans, grants, contracts and professional and commercial licenses, up to 1 year for 1st offense, up to 5 years for 2nd and subsequent offenses.

18 .U.C.933(g)

Ineligible to receive or purchase a firearm.

Miscellaneous: Revocation of certain Federal licensees and benefits, e.g. pilot license, public housing tenancy, etc., are vested within the authorities of individual Federal Agencies.

*****NOTE: These are only Federal penalties and sanctions. Additional State penalties and sanctions do apply**

APPENDIX B: HEALTH RISKS ASSOCIATED WITH ALCOHOL

Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required in driving a car safely, increasing the likelihood that the driver will be involved in a car accident. Low to moderate doses of alcohol also increases the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms including severe anxiety, tremors, hallucinations and convulsions. Alcohol withdrawal symptoms can be life threatening. Long term consumption of large quantities of alcohol, particularly when combined with poor nutrition can also lead to permanent damage to vital organs such as the brain and liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

As described in What Works: Schools Without Drugs (1989 Edition, Department of Education).

APPENDIX C: DRUG FREE POLICY

**M&S MEDIA INC**

9885 Rockside Road Suite 160
Valley View, OH 44125
Tel: (216)503-5900
Fax: (216)642-9232

Owned, operated and staffed by
professional broadcasters
Robert Mills, President
www.BeOnAir.com

OHIO MEDIA SCHOOL Drug Free Policy

Dear Employee/Student:

Federal Regulations require that, as a condition of the Ohio Media School receiving any form of financial assistance under any federal programs, the school must certify to the Federal Government that it has implemented a drug prevention program which will include:

- The annual distribution in writing to each employee, and to each student who is taking one or more classes for any type of academic credit regardless of the length of the student's program of study.
- A copy of the Ohio Media School's Drug Free Program to prevent the illicit use of drugs and the abuse of alcohol by students and employees and Crime Awareness and Campus Security Policies and Statistics.

It is imperative that each employee and student acknowledge and agree to the terms and conditions of the Ohio Media School's Drug Free Policy.

Read through the following carefully and sign the attached certification.

Sincerely,

Robert Mills
President

DRUG FREE POLICY

All employees and students are hereby notified that the unlawful manufacture, distribution, dispensing, possession or use of illegal drugs is prohibited at the **Ohio Media School, Illinois Media School, Colorado Media School and Miami Media School.**

For conditions of this statement, the **Colorado Media School** includes:

The Campus and surrounding parking areas.

For conditions of this statement, illegal drugs include the following non-prescription substances:

A. NARCOTICS	Opium, Heroin, Morphine and synthetic substitutes
B. DEPRESSANTS	Chloralhydrate, Barbiturates, and Methaqualone
C. STIMULANTS	Cocaine (and derivatives such as crack) and Amphetamines
D. HALLUCINOGENS	LSD, Mescaline, PCP, Peyote, Psilocybin and MDMA
E. CANNIBIS	Marijuana and Hashish

INSTITUTIONAL SANCTIONS

1. For any violation of the codes of conduct, the **Colorado Media School** will require appropriate sanctions on students or employees, including:
 - a. Expulsion or Termination and referral to the proper authorities for prosecution when appropriate, or
 - b. Require such employee or student to participate satisfactorily in an alcohol and/or drug abuse rehabilitation program approved for such purpose by Federal, State or Health, Law Enforcement or other appropriate agency.
2. For any second violation of the codes of conduct the employee or student will be immediately terminated and referred to the proper authorities.
3. Extreme cases may be treated differently and will be judged strictly on an individual basis, solely up to the discretion of the director.

*Refusal to abide by institutional sanction will result in termination of student or employee and referral to the proper authorities.

A description of the health risks associated with the use of illicit drugs and abuse of alcohol must be read through, from the following Appendix B.

ALCOHOL EFFECTS

1. Doses:

Low	Impaired judgement, significantly decreasing the ability to drive a car making it a greater likelihood to get into an accident.
Low to Moderate	Increased aggressiveness, including spouse and child abuse.
Moderate to High	Impairment in higher functions affecting memory and learning abilities.
Very High	Death

2. Repeated Use:

- a. Suddenly Stop Drinking-Withdrawal Symptoms-Severe anxiety, tremors, hallucinations, and convulsions.
- b. Long Term Consumption-Could lead to permanent damage of vital organs such as brain and liver.

Legal sanction for unlawful possession use, distribution of alcohol and/or drugs can range from fines to imprisonment or both, depending on the seriousness of the offense. Any individual found violating an offense on the School grounds will be prosecuted to the fullest extent of the law.

A list of applicable Federal, State and City laws for the unlawful possession, use and distribution of alcohol and/or drugs are enclosed.

When deemed necessary for a student or employee to seek treatment for their particular alcohol or drug disease, the School will assist when possible in recommending options for counseling, treatment or rehabilitation programs. Employees or students can either see the director directly or pick up the brochures readily available in the cafeteria for local program centers.

CAMPUS CRIME AND SECURITY

In compliance with Federal laws, the **Colorado Media School** makes the following information available to all students, staff and applicants.

1. Reporting of Criminal Activities and Emergencies:

Any criminal activity or emergency on school property is to be reported immediately to the Executive Director, Administrative Director, or any other staff member. School officials will immediately notify the appropriate local law enforcement officials or authority. Any student or staff member found guilty of any criminal action on campus will be dismissed.

2. The **Colorado Media School** will make available, as needed, information programs related to crime prevention, as well as any additions to campus security procedures.

Campus Criminal Activity

Campus Security Authorities and/or local police agencies have received the following reports on criminal activities on campus within the last three (3) years:

<u>Criminal Offense</u>	Total occurrences on-campus		
	<u>2021</u>	<u>2022</u>	<u>2023</u>
a. Murder/Non-negligent manslaughter	0	0	0
b. Forcible sex offenses (including forcible rape)	0	0	0
c. Nonforcible sex offenses	0	0	0
d. Robbery	0	0	0
e. Aggravated assault	0	0	0
f. Burglary	0	0	0
g. Motor vehicle theft	0	3	0
h. Arson	0	0	0
i. Negligent manslaughter	0	0	0

Hate Offense

a. Murder/Non-negligent manslaughter	0	0	0
b. Aggravated Assault	0	0	0
c. All forcible sex offenses	0	0	0
d. Forcible rape	0	0	0
e. Arson	0	0	0
f. Negligent manslaughter	0	0	0
g. Simple assault	0	0	0

Campus Crime and Security, Continued

Arrests- On-campus

<u>Crime</u>	Number of Arrests		
	<u>2021</u>	<u>2022</u>	<u>2023</u>
a. Liquor law violations	0	0	0
b. Drug abuse violations	0	0	0
c. Weapons possession	0	0	0

Disciplinary Actions/Judicial Referrals

<u>Crime</u>			
a. Liquor law violations	0	0	0
b. Drug abuse violations	0	0	0
c. Weapons possessions	0	0	0

CERTIFICATION

I CERTIFY THAT I HAVE RECEIVED AND READ A COPY OF THE COLORADO MEDIA SCHOOL DRUG FREE POLICY AND I HEREBY ACKNOWLEDGE AND AGREE TO ALL STATEMENTS LISTED ON ALL PAGES OF THIS DRUG FREE POLICY AND HAVE READ THE APPLICABLE FEDERAL, STATE AND CITY LAWS ENCLOSED.

I HEREBY ALSO ACKNOWLEDGE RECEIVING THE COLORADO MEDIA SCHOOL CRIME STATISTICS

PRINT NAME

DATE SIGNED

SIGNATURE_____

APPENDIX D: COLORADO LAWS AND PENALTIES

Colorado's Controlled Substance Classifications

Each state classifies controlled substances (including both illicit drugs and those restricted to prescription use) are organized into "schedules" for purposes of crime classifications and penalties. The [drug classifications](#) in most states, including Colorado, are modeled after those established by the federal government. Examples of specific drugs listed in each of the controlled substance schedules are listed below:

- **Schedule I:** heroin, LSD
- **Schedule II:** opium, codeine, methamphetamine
- **Schedule III:** hydrocodone, anabolic steroids, ketamine
- **Schedule IV:** lorazepam
- **Schedule V:** buprenorphine

Colorado Drug Possession Laws at a Glance

Below you will find basic information about Colorado's [drug possession laws](#), including specific information about marijuana possession in the state.

Statutes	Colorado Revised Statutes § 18-18-403.5 , et seq.
Statutory Definition of Offenses	<p>It is unlawful for a person knowingly to possess a controlled substance.</p> <p>A person commits possession of drug paraphernalia if he or she possesses drug paraphernalia and knows or reasonably should know that the drug paraphernalia could be used under circumstances in violation of the laws of this state.</p>
Drug Possession Charges	<p>Possession of Drug Paraphernalia: Drug petty offense (fine of up to \$100).</p> <p>Possession of a Controlled Substance</p> <ul style="list-style-type: none"> • 4g or less of a substance with any amount of flunitrazepam, ketamine, or any other Schedule I or Schedule II substance: Class 6 felony • More than 4g of a substance with any amount of flunitrazepam, ketamine, or any other Schedule I or Schedule II substance: Class 4 felony

	<ul style="list-style-type: none"> • 2g or less of a substance with any amount of methamphetamines: Class 6 felony • More than 2g of a substance with any amount of methamphetamines: Class 4 felony • Substance with any amount of a Schedule III, IV, or V substance (other than flunitrazepam or ketamine): Class 1 misdemeanor
Possession of Marijuana	<p><i>1 oz or less:</i> No penalty</p> <p><i>1 - 2 oz:</i> Petty offense, \$100 fine</p> <p><i>Open and public displays or uses of less than 2 oz:</i> Petty offense, up to 15 days in jail and/or \$100 fine</p> <p><i>2 - 6 oz:</i> Class 2 misdemeanor,</p> <p><i>6 - 12 oz:</i> Class 1 misdemeanor, up to 18 months jail, up to \$10,000 fine</p> <p><i>More than 12 oz of marijuana or 3 oz of marijuana concentrate:</i> Class 6 felony</p>
Habitual Offenders	<p><i>2 Prior Offenses:</i> Defendant, if convicted of a third felony within a 10-year period, will be sentenced to a prison term three times as long as the maximum penalty for the underlying conviction.</p> <p><i>3 or More Prior Offenses:</i> Defendant, if convicted of a fourth felony within a 10-year period, will be sentenced to a prison term four times as long as the maximum penalty for the underlying conviction.</p>
Penalties	<ul style="list-style-type: none"> • Class 4 Felony: 2-6 yrs. in prison, \$2,000-\$500,000 in fines • Class 5 Felony: 1-3 yrs. in prison, \$1,000-\$100,000 in fines • Class 6 Felony: 1-1.5 yrs. jail, up to \$100,000 fine • Class 1 Misdemeanor: Up to 18 months jail, up to \$10,000 fine • Class 2 Misdemeanor: Up to 1 yr. in jail, up to \$1,000 fine

Source: <https://statelaws.findlaw.com/colorado-law/colorado-drug-possession-laws.html>

Accessed on 9/25/2019

APPENDIX E: Federal Drug Offenses: Maximum Fines and Terms of Imprisonment for Violation of the Federal

Please refer to the Congressional Research Service Report: Drug Offenses: Maximum Fines and Terms of Imprisonment for Violation of the Federal Controlled Substances Act and Related Laws. Brian T. Yeh Legislative Attorney January 20, 2015

<https://fas.org/sgp/crs/misc/RL30722.pdf>